



Sagar, Dated : 15/07/2019

Minutes of IQAC

The Meeting of IQAC was held on 15/07/2019 and the following members were present in the meeting.

1.	Chairman	:	Dr. A.K. Pateria
2.	3 Teachers	1.	Dr. Ela Tiwari
		2.	Dr. Anand Tiwari
		3.	Dr. Naveen Gideon
3.	Senior Administration Officers	1.	Shri S.K. Bhojak
		2.	Shri Sunil Athiya
4.	One Nominee for Local Society	:	Dr. Pranay Kamal Khare
	One Nominee for Local Student	:	Ku. Yamini Vishwakarma
	One Nominee for Local Alumni	:	Ku. Medha Shrivastava
5.	One Nominee for Local Employer	:	Shri Prakashchand Jain
	One Nominee for Local Industrial	:	Smt. Nidhi Jain
	One Nominee for Local Stack Holder	:	Dr. H.R. Thakur
6.	One of the Senior Teacher as the Coordinator/Director of the IQAC	:	Dr. Alok Sahai

In above mentioned meeting for quality assurance following proposals are placed before committee for consideration.

1. It is proposed to enhance the research activities, college will provide grants for Minor Research Projects from seed money to the teachers.
2. Faculty should be encouraged to write and publish monograph on different topics preferably for social benefit and awareness.
3. For health and fitness Yoga camp will be organized twice in year by the Sports Department.
4. Karate camp will be organised by Sports Department.
5. Health checkup camp for students will be organized.
6. Workshop in the department of Physics on instrumentation will be organized.
7. 30 Hours Certificate Courses in History, Sports, Jewelry Making, Constitution, Physical Fitness are proposed to organized.
8. Tree guards distribution in Kudhari God Gram for environmental protection.
9. Sanitary Napkin Vending Machine along with incinerator.
10. Internet capacity to be increased.

Attested by

(Dr. B.D. Ahirwar)
Principal



Office : The Principal Govt. (Auto.) Girls P.G. College of Excellence, Sagar (M.P.)
NAAC Accredited Grade "A"

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Sagar, Dated : 09/01/2020

Minutes of Action Taken Plan 2019-20

The Meeting of IQAC was held on 09/01/2020 and the following members were present in the meeting.

1.	Chairman	:	Dr. Ela Tiwari
2.	3 Teachers	1.	Dr. Anand Tiwari
		2.	Dr. Naveen Gideon
		3.	Dr. Anjana Nema
3.	Senior Administration Officers	1.	Shri S.K. Bhojak
		2.	Shri Sunil Athiya
4.	One Nominee for Local Society	:	Dr. Pranay Kamal Khare
	One Nominee for Local Student	:	Ku. Yamini Vishwakarma
	One Nominee for Local Alumni	:	Ku. Medha Shrivastava
5.	One Nominee for Local Employer	:	Shri Prakashchand Jain
	One Nominee for Local Industrial	:	Smt. Nidhi Jain
	One Nominee for Local Stock Holder	:	Dr. H.R. Thakur
6.	One of the Senior Teacher as the Coordinator/Director of the IQAC	:	Dr. Alok Sahai

In this meeting the minutes of previous meeting were read before the committees.

The following Actions taken by the IQAC regarding previous proposals.

1. To enhance the research activity Minor Research Project applications invited and sanctioned to faculty members.
2. Monograph published.
3. Fitness Yoga Camp organized.
4. Health Check-up Camp organized.
5. Department of Physics organized workshop on instrumentation.
6. 30 Hrs. Certification Course organized on different topics.
7. Tree guards distribution done.
8. Sanitary Napkins Vending machine and incinerator installed successfully.

Attested by

(Dr. B.D. Ahirwar)
Principal



Sagar, Dated : 13/07/2020

Minutes of IQAC

The Meeting of IQAC was held on 13/07/2020 and the following members were present in the meeting.

1.	Chairman	:	Dr. B.D. Ahirwar
2.	3 Teachers	1.	Dr. Ela Tiwari
		2.	Dr. Anand Tiwari
		3.	Dr. Naveen Gideon
3.	Senior Administration Officers	1.	Shri S.K. Bhojak
		2.	Shri Sunil Athiya
4.	One Nominee for Local Society	:	Dr. Pranay Kamal Khare
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5.	One Nominee for Local Employer	:	Shri Prakashchand Jain
	One Nominee for Local Industrial	:	Smt. Nidhi Jain
	One Nominee for Local Stock Holder	:	Dr. H.R. Thakur
6.	One of the Senior Teacher as the Coordinator/Director of the IQAC	:	Dr. Anjana Nema

In this meeting the following proposals were placed before committee for consideration.

1. In view of spreading Covid-19 it is proposed to sanitize the whole campus twice in a day.
2. Proposal to purchase Infrared Thermometers' to restrict entry and for identification of infected persons.
3. Proposal to purchase enough Sanitizer/Gloves/Mask/Head caps for safety of teaching and non teaching staff of the college.
4. Proposal to form Covid-19 safety committee for monitoring and review periodically.
5. As per online meeting held on 30th April to conclude the course in post graduate class and for further online classes. Wi-fi campus is essential and Jio plan of 15 MBPS is proposed to purchase.

6. For quality assurance webinars should be organised which must be of national level by different departments.
7. Seminar on Intellectual Property Rights will be organized by IQAC.
8. Seminar on Industrial Academia will be organized by IQAC.
9. Workshop on Research Methodology will be organized by IQAC.
10. Lecture series by experts to be organized for knowledge enhancement of the Student by all the Departments.
11. NCC and NSS students will be directed for mask and food distribution in community. It will be a good community service.
12. Certificate courses based on skill development and academics in nature will be organized. such as fashion designing, disaster management and Beauty Care.
13. English language lab is proposed for betterment of English language among the students
14. Solar Panel and Water Harvesting System are to be installed at college campus.
15. Active MoUs will be signed for Quality Assurance with any esteemed institutions.

Attested by



(Dr. B.D. Ahirwar)
Principal



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Sagar, Dated : 29/12/2020

Minutes of Action Taken Plan 2020-21

The Meeting of IQAC was held on 29/12/2020 and the following members were present in the meeting.

1.	Chairman	:	Dr. B.D. Ahirwar
2.	3 Teachers	1.	Dr. Ela Tiwari
		2.	Dr. Anand Tiwari
		3.	Dr. Naveen Gideon
3.	Senior Administration Officers	1.	Shri S.K. Bhojak
		2.	Shri Sunil Athiya
4.	One Nominee for Local Society	:	Dr. Pranay Kamal Khare
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5.	One Nominee for Local Employer	:	Shri Prakashchand Jain
	One Nominee for Local Industrial	:	Smt. Nidhi Jain
	One Nominee for Local Stock Holder	:	Dr. H.R. Thakur
6.	One of the Senior Teacher as the Coordinator/Director of the IQAC	:	Dr. Anjana Nema

In this meeting the minutes of previous meeting were read before the committees.

The following Actions taken by the IQAC regarding previous proposals.

1. Campus well sanitized as per norms.
2. Infrared thermometers purchased.
3. Sanitizers/Gloves/Mask/Held Caps purchased in enough quantity/
4. Covid-19 Safety committee formed, convenor of the committee is Dr. Sunita Singh HOD of Department of Zoology, looks after the college.
5. Wi-Fi campus with speed of Internet Jio Plan of 15 MPBS installed.
6. 16 National and 01 International Webinar's organized.
7. Workshop on Research Methodology organized.
8. Certification courses organized in different subjects.
9. MoU signed in present session.
10. English Lab, Solar Panel, Water Harvesting system under process.
11. Mask & Food distribution for NSS, NCC Cadets.
12. Green Audit, Energy Audit, Environmental Audit and ISO Certification completed.

Attested by

(Dr. B.D. Ahirwar)
Principal