

IQAC Submission

Academic Year to which AQAR has to be submitted : 2018-2019



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT AUTONOMOUS GIRLS P.G. COLLEGE OF EXCELLENCE
Name of the head of the Institution	DR AKHILESH KUMAR PATERIA
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes

Phone no/Alternate Phone no.	07582404480
Mobile no.	9425451546
Registered Email	heggpgcsag@mp.gov.in
Alternate Email	naveengideon@gmail.com

Address	NEAR BUS STAND KRISHNAGANJ WARD SAGAR MP
City/Town	SAGAR
State/UT	Madhya Pradesh
Pincode	470002

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	01-Mar-2002
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR ALOK SAHAI
Phone no/Alternate Phone no.	07582404480
Mobile no.	9425170600
Registered Email	heggpgcsag@mp.gov.in
Alternate Email	neeralok84@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.heggpgcsag.com (http://www.heggpgcsag.com)
4. Whether Academic Calendar prepared during the year	Yes

if yes, whether it is uploaded in the institutional website: Weblink :

<http://www.heggpgcsag.com> (<http://www.heggpgcsag.com>)

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.86	2009	16-Sep-2008	15-Sep-2013
2	A	3.02	2014	05-May-2014	04-May-2019

6. Date of Establishment of IQAC

01-Dec-2006

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Yoga and diet Lecture	30-Apr-2018 1	235
Guruve Namay Mahotsav Lecture	27-Jul-2018 1	350

Free Licence for Student	08-Feb-2019 3	1200
Personality building, nation building and development Lecture	16-Aug-2019 1	210
Nation building and development Lecture	16-Sep-2019 1	256
Role of the premier ancient educational institute and library of India Lecture	12-Sep-2019 1	250
Gandhi philosophy, Gandhi and self-reliance Lecture	02-Oct-2019 1	285

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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVT AUTO GIRLS PG COLLEGE OF EXCELLENCE SAGAR MP	AUTONOMOUS	UGC	2002 1825	750000

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Special_Status/9205_Special_Status.pdf\)](https://assessmentonline.naac.gov.in/public/Postacc/Special_Status/9205_Special_Status.pdf)

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File (https://assessmentonline.naac.gov.in/public/Postacc/Formation/9205_Formation.pdf)

10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No

Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1. Construction of Seminar Hall and Furnishing. 2. Construction of Two Smart Class with Furniture. 3. Construction for Administration Block with 5 Rooms. 4. Extension of Library Building. 5. ELibrary, Establishment.	
No Files Uploaded !!!	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Safety measures	Purchase of Fire Extinguisher
Implementation of Dress Code for Girls	Implemented with Consent for Students
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	No

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization
BA	BA	ARTS
BCom	BCOM	COMMERCE
BSc	BSC	SCIENCE
BBA	BBA	MANAGEMENT
BCA	BCA	COMPUTER APPLICATION
MA	MA	ARTS
MCom	MCOM	COMMERCE
MSc	MSC	SCIENCE

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Syllabus_revision/9205_Syllabus_revisi](https://assessmentonline.naac.gov.in/public/Postacc/Syllabus_revision/9205_Syllabus_revisi)

1.1.2 - Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code
MlibISc	Information Science	28/05/2018	

[View File](https://assessmentonline.naac.gov.in/public/Postacc/programmes_on_employability/9205_programmes_on_employ)

[\(https://assessmentonline.naac.gov.in/public/Postacc/programmes_on_employability/9205_programmes_on_employ](https://assessmentonline.naac.gov.in/public/Postacc/programmes_on_employability/9205_programmes_on_employ)

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Da
MlibISc	Library Science	

View File (https://assessmentonline.naac.gov.in/public/Postacc/Program_introduced/9205_Program_introdu)

1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/EI
	Nil	

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Nun
Chronology of Ancient Indian History	01/09/2018	
Mahatma Gandhi	01/09/2018	
Chronology of Medieval Indian History	01/10/2018	
Indian Culture	01/10/2018	
Chronology of Modern Indian History	01/11/2018	
Tally Course	01/11/2018	
Chronology of Modern World History	01/01/2019	
Microsoft Office	01/01/2019	

View File (https://assessmentonline.naac.gov.in/public/Postacc/Value_added_courses/9205_Value_added_cou)

1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Proj
BA	ARTS	575
BSc	SCIENCE	851
BCom	COMMERCE	486
MA	ARTS	297
MSc	SCIENCE	248
MCom	COMMERCE	196

BBA	MANAGEMENT	20
BCA	COMPUTER APPLICATION	4

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Projects_undertaken/9205_Projects_undertaken\)](https://assessmentonline.naac.gov.in/public/Postacc/Projects_undertaken/9205_Projects_undertaken)

1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	
Teachers	
Employers	
Alumni	
Parents	

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution aims at continuous development and improvement. It takes suggestions and feedbacks from the students, parents and alumni in order to keep in step with the new trends and to know about the needs of the students. The institution collects the feedback in the form of a questionnaire called as the feedback form. Verbal suggestions from students, alumni and other stakeholders including visitors are also noted. No observation is ignored. The feedback regarding the infrastructure, teaching methods, syllabus, new trends in education, social changes which affect the students and actions needed to be taken regarding the same, any extra facilities needed by the students, etc. are carefully scrutinized and are discussed in the meetings of the Janbhagidari Samiti and Academic Council. A

discussion is held on the issues raised by the feedback providers and necessary decisions are taken. For example, the students for an increase in the number of toilets in the college, the number of books in the library and a in the college. These issues were analyzed in the meetings and a decision was taken to increase the number of books and introduce book reservation system in the library and buy and install water coolers with Aquaguard in certain demands are just a passing comment or a short term requirement. Certain suggestions or demands might not and an alternate solution could prove to be more practical and functional. All these aspects of the feedback meetings before taking any concrete decision. The analysis of the feedbacks is done mainly on the following ground or issue is given by majority of the stakeholders, whether the suggestion is related to the academic or administrative is useful for the students or not, whether it will help upgrade the infrastructure in a functional manner, whether long term or short term utility, whether the suggested changes come under the norms and principles of the government certain changes like introduction of new subjects or topics might benefit only those students who will be studying subject. But since this would be a part of upgrading the curriculum, the suggestions are considered in the meeting taken accordingly. For example, introduction of IT as an interdisciplinary subject was done to help students flourish to become computer savvy. Thus, the feedbacks are carefully analyzed and utilized to upgrade the facilities of an institution.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
BA	ARTS	1222	1400
BSc	SCIENCE	1289	1350
BCom	COMMERCE	618	618
MA	ARTS	564	700
MSc	SCIENCE	341	450
MCom	COMMERCE	240	240

BBA	MANAGEMENT	40	25
BCA	COMPUTER APPLICATION	40	20
BLibISc	LIBRARY SCIENCE	36	40
MLibISc	LIBRARY SCIENCE	25	25

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Demand_ratio/9205_Demand_ratio_16\)](https://assessmentonline.naac.gov.in/public/Postacc/Demand_ratio/9205_Demand_ratio_16)

2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in institution teaching only PG courses
2018	8691	2069	4	85

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms
89	10	50	0	1

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2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The Government Autonomous Girls' P.G. College of Excellence, Sagar was established in 1964 and was taken over by the Government of Madhya Pradesh in four streams - Arts, Science, Commerce and Home Science. Presently, this institution offers BBA, BCA, B.Lib.Sc and M.Lib.Sc courses also. The college has been open to students irrespective of caste, religion and financial background. Many of our students from rural areas lack proper academic background and financial back-up. We endeavor to entertain the hopes and aspirations of these students to fulfil the underlying principle of the institution of imparting quality education to one and all. Thus, we have a feature to render equitable service to all our students having varied background. Student-mentorship has the following aims: 1. To enhance teacher-student academic performance and attendance of the students 3. To minimise student drop-out rates 4. To identify and understand the status of slow learners and render equitable service to students The college has followed the suggestion made by IQAC and the Department of Higher Education, Govt. of Madhya Pradesh.

system. The importance of integrating the system for enhancing students' performance is a common resolution adopted by a committee of the teaching staff effectively put into practice after it was first resolved in 1996. With a wide variation in the student population in regard to educational and economic background, it provides a better understanding of individual students and brings out their highest potential. It also appears to be the most effective method or weapon for those who are vulnerable to drop-out from studies. Design Implementation The IQAC had taken the initiative of implementing the mentoring of students. Students are mentored in studies and also according to their core subjects. They are divided into groups of 100 to 150 depending on the number of students. Each group is assigned specific mentoring duties. A Mentoring Format with guidelines is prepared by the IQAC to ensure uniformity. 1. Mentors maintain and update the Mentoring Form with the particulars and performance of students such as internal assessment, scholarship and specific problems, etc. 2. After collecting all necessary information, the Mentor provides counselling as and when required. 3. It is the practice of Mentors to meet students individually or in groups. 4. In isolated cases, parents are called for a meeting with the Principal at the suggestion of the Mentor. 5. If a student is identified as being weak in a particular subject, it is the duty of the Mentor to apprise the student and provide necessary help.

Number of students enrolled in the institution	Number of fulltime teachers
10760	89

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year
89	89	0	0

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, re

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, receive
	Nil		

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of s
BA	BA	YEAR	10/06/2019	10/0'
BSc	BSC	YEAR	10/06/2019	12/0'
BCom	BCOM	YEAR	10/06/2019	11/0'
BBA	BBA	YEAR	10/06/2019	16/0'
BCA	BCA	SEMESTER	10/06/2019	16/0'
MA	MA	SEMESTER	10/06/2019	01/0'

MSc	MSC	SEMESTER	10/06/2019	01/01
MCom	MCOM	SEMESTER	10/06/2019	18/01
MLibISc	MLIB	YEAR	10/06/2019	01/01
BLibISc	BLIB	YEAR	10/06/2019	09/01

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Evaluation/9205_Evaluation_1614\)](https://assessmentonline.naac.gov.in/public/Postacc/Evaluation/9205_Evaluation_1614)

2.5.2 - Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination
256	10760

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in weblink)

<http://www.heggpgcsag.com> (<http://www.heggpgcsag.com>)

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in
MSC	MSc	SCIENCE	222	172
MCOM	MCom	COMMERCE	211	204
MA	MA	ARTS	388	335
BCA	BCA	COMPUTER APPLICATION	15	10
BBA	BBA	MANAGEMENT	28	28
BSC	BSc	SCIENCE	1003	658
BCOM	BCom	COMMERCE	634	437
BA	BA	ARTS	920	768

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Pass_percentage/9205_Pass_percentage\)](https://assessmentonline.naac.gov.in/public/Postacc/Pass_percentage/9205_Pass_percentage)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as v

<http://www.heggpgcsag.com>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution provides seed money to its teachers for research

No	Name of the teacher getting seed money	The amount of seed money	Year of receiving grant
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3.1.2 - Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award
	Nil	Nil	

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3.2 - Resource Mobilization for Research

3.2.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amc
	0	Nil	0	

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3.2.2 - Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 - Innovation Ecosystem

3.3.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.
Nil	Nil

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3.3.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date o
Nil	Nil	Nil	

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3.3.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up
Nil	Nil	Nil	Nil	Nil

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3.4 - Research Publications and Awards

3.4.1 - Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarde
Nil	

3.4.2 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Averag
National	SOCIOLOGY	5	
National	ECONOMICS	4	
National	POLITICAL SCIENCE	1	
National	HINDI	1	
National	GEOGRAPHY	4	
National	SPORTS	1	
National	HOME SCIENCE	2	
National	CHEMISTRY	1	

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/journals_notified_on_UGC/9205_journals_notifi](https://assessmentonline.naac.gov.in/public/Postacc/journals_notified_on_UGC/9205_journals_notifi)

3.4.3 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Public
COMMERCE	1
CHEMISTRY	12
HOME SCIENCE	2
ECONOMICS	4
POLITICAL SCIENCE	2
HINDI	3

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Books_and_Chapters/9205_Books_and_Chapt](https://assessmentonline.naac.gov.in/public/Postacc/Books_and_Chapters/9205_Books_and_Chapt)

3.4.4 - Patents published/awarded during the year

Patent Details	Patent status	Patent Number
Nil		

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3.4.5 - Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citatic

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Nu
Nil						

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3.4.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affili
Nil						

No file uploaded.

3.4.7 - Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National
No Data Entered/Not Applicable !!!		

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3.5 - Consultancy

3.5.1 - Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revent
Nil			

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3.5.2 - Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rup
Nil			

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3.6 - Extension Activities

3.6.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number
Rally	NSS	4	
Nukkad Natak	NSS	4	
Workshop Blood Donation Cultural Slogan	Red Ribbon Club	8	
Disaster Management	NSS	6	

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3.6.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies
Social Work Blood Donation	Sagar Gaurav Samman Appreciation Letter	Minister

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Awards_for_extension/9205_Awards_for_exte\)](https://assessmentonline.naac.gov.in/public/Postacc/Awards_for_extension/9205_Awards_for_exte)

3.6.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bha during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities
NSS	Jila Nirwahan Office	VVPT Machine	6
NSS	Medical College Sagar	Health Camp	4
NSS	Aids Department Tili Hospital Sagar	Aids Diwas	4
NSS	Food Safety Department	Food Safety	5

NSS	Smart City	Rally	4
NSS	Smart City	Nukkad Natak	4
Red Ribbon Club	Dr. Dixit Mrs. Shashi Mishra	Workshop Blood Donation Cultural Slogan	8
NSS	RTO	Traffic Awareness	8
NSS	RTO SP, DSP	Licence	8
NSS	Aapda Prabhandhan Bhopal	Disaster Management	6

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3.7 - Collaborations

3.7.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support
Nil		

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3.7.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration
Nil			

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3.7.3 - MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated
Nil			

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure
17500000	15237473

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities
Campus Area

Class rooms

Laboratories

Seminar Halls

Classrooms with LCD facilities

Seminar halls with ICT facilities

Value of the equipment purchased during the year (rs. in lakhs)

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/augmentation_details/9205_augmentation_de](https://assessmentonline.naac.gov.in/public/Postacc/augmentation_details/9205_augmentation_de)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version
SOUL	Partially	2.0

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		
Text Books	2638	819125	0	0	2

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Library/9205_Library_1614254](https://assessmentonline.naac.gov.in/public/Postacc/Library/9205_Library_1614254)

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of laun
Nil			

No file uploaded.

4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Availabl
Existing	126	85	2	0	0	4	37	
Added	0	0	0	0	0	0	0	
Total	126	85	2	0	0	4	37	

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recor
Nil	()

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incu
11000000	10889093	5000000	

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, (information to be available in institutional Website)

The college takes adequate measures for the correct and optimum utilization of the physical, academic and sup their timely maintenance. Regular inspection and upgradation of the furniture, electrical fittings, electronic labs, books and periodicals in the library and the college building is done. Cleanliness of the whole campus is building, lawn, garden, classrooms, staff rooms, office, toilets, labs, library, etc are cleaned and kept fre students and staff are also encouraged to follow healthy and hygienic habits to promote cleanliness in the camp use of polythene inside the college campus. The water coolers are also cleaned regularly. Dustbins are provi disposal of garbage. These bins are cleared daily. Effective waste management methods are followed by separati

waste and dry waste. The toilets are provided with wash basins, running water in the taps, hand wash bottles, and hand wash bottles are refilled from time to time and hand towels are changed regularly. The toilets are cleaned with phenyl and other disinfectants. Care is taken to ensure that taps are not left open after use and water building is whitewashed every year and the necessary repairs, wherever needed, are done. Pest control treatment is done annually. Cleaning of the water drains is done on a regular basis. The furniture of each classroom is repaired annually. Damaged furniture is removed and replaced by new furniture. Electrical fittings are checked for danger and necessary changes are made wherever needed. Wiring is also checked. The teaching aids like black boards, etc are also checked. Care is taken to ensure that the black boards are fit enough to write upon and quality are available in abundance. Worn out maps are withdrawn and replaced by new maps. The lab equipments are checked the annual stock taking apart from any day to day damage or wear and tear. Redundant material is removed and replaced. A study of the damaged equipments, material out of stock and new equipments and material needed for the experiments in the labs is maintained. The annual report is submitted by the HOD to the Principal. The labs have their indi

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CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students
Financial Support from institution	Poor Scholarship	41
Financial Support from Other Sources		
a) National	All Scholarship	7906
b) International		

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Scholarships/9205_Scholarships_16\)](https://assessmentonline.naac.gov.in/public/Postacc/Scholarships/9205_Scholarships_16)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled
Fitness Camp	04/01/2018	50
Karate Camp	12/02/2019	50

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Development_Schemes/9205_Development_Sch\)](https://assessmentonline.naac.gov.in/public/Postacc/Development_Schemes/9205_Development_Sch)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who
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Year	Name of the Scheme	examination	counseling activities	comp.
2018	Swami Vivekanand Career Guidance Scheme		684	
2018	NSS		100	

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Guidance/9205_Guidance_161657\)](https://assessmentonline.naac.gov.in/public/Postacc/Guidance/9205_Guidance_161657)

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for resolution
0	0	0

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus	
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated
Nil				

No file uploaded.

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined
2018	564	BA	Arts	Govt. Auto. Girls PG College of Excellence (M.P.)
2018	240	BCOM	Commerce	Govt. Auto. Girls PG College of Excellence (M.P.)
2018	341	BSC	Science	Govt. Auto. Girls PG College of Excellence (M.P.)

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Progression/9205_Progression_161657\)](https://assessmentonline.naac.gov.in/public/Postacc/Progression/9205_Progression_161657)

5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Service)

Items	Number of students selected/ qualifying
	0

No file uploaded.

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of students participated

Yoga (W)	District
Wrestling (W)	District
Wrestling (M)	District
Yoga (W)	Divisional
Yoga (M)	Divisional
Wrestling (W)	Divisional
Wrestling (M)	Divisional
Wrestling (W)	State
Wrestling (M)	State

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be for a team)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number
2018	Gold	National	2		
2018	Gold	National			
2018	Silver	National	4		
2018	Silver	National			
2018	Silver	National			
2018	Silver	National			
2018	Bronze	National	3		
2018	Bronze	National			
2018	Bronze	National			
2018	Yuva Utsav	National		92	Bcom V Sem

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/awards_in_activities/9205_awards_in_activities\)](https://assessmentonline.naac.gov.in/public/Postacc/awards_in_activities/9205_awards_in_activities)

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In order to nurture potential leadership skills and to protect the genuine interest and welfare of the students, a student union body has been constituted. The Principal is the chairman of the students union. A constituted group of faculty members who has the responsibility to conduct all its related activities. Students of our college are the active members of the student office bearers are president, vice president, secretary and joint secretary all these office bearers are elected by the students of our college through a proper well organised electoral procedures with transparency at each level in accordance with the regulations. All the departments of the college have their proper representation in this student body they provide

for voice of the students. They help to share ideas, concerns, interests and issues with our administrative body work with in the framework of well formed constitution and by laws. Our student union plays a significant role among the students. They are activity involved the organising cultural programme, teachers day celebrations, international womens day. Youth festival commemoration of great poets, scholar and national leaders are regular platform help students to identifies and acknowledge the different dimensions of their persona their by providing self expression and our increasing amount of self direction. Through its wide range of activities, it helps to and encourage them make well informed, honest, interested and active citizenship. Our student union provide college programmes organised by different departments. They help to bridge the gap between the students and the bodies. They provide a helping hand in managing all the inter college academic, sports and cultural activities academic session. Our orientation programme is conducted, which explains the various rules, regulations, policy and the amenities available in the college professors engaged in different schemes and scholarship are introduced can easily contact. Due to these initiatives, a healthy bond develops.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

Yes

Creating our engaged, supportive alumni network is crucial to our institution success. Once students leave our institution no longer survives. It is important to be associated with ex-students of college. We should and concern required for the progress of the college. Good Healthy relationship with alumni our bring institution and alumni as well. They are the most loyal and best supporters. effacing invaluable marketing and our alumnae have great experience and expertise of skills to share with current students which provides guidance building. Our alumni donate their valuable time to offer career support and financial support. Financial donor students with facilities. We also use social media, extensive to engage with our alumni celebrate the success

technology to increase connectivity between current students and alumni. We also take their help to manage practical post of the course. We also call them when we organise some event like seminars, competitions annually. Alumni have contributed books, coolers, fans and other amenities to institution to institution. Some of the services extended by college for unprivileged families which they provide a social platform to raise. Alumni are taken the messengers of our college. They pass on a positive feedback to the society and the benefit to raise and maintain high standards of education by interaction and commerce.

5.4.2 - No. of registered Alumni:

3401

5.4.3 - Alumni contribution during the year (in Rupees) :

340100

5.4.4 - Meetings/activities organized by Alumni Association :

2 Meetings organized by Alumni Association.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our college practices participative management and decentralization of power and central following collective traditions. Our organizational structure provide extensive delegation of authority to the heads of different departments. The managerial responsibilities of departmental heads are as follows -

- Overseeing the teaching plan of the department.
- They are empowered to make adjustments in routine and to allot teaching, evaluation and examination duties.
- They attend departmental meetings in order to discuss the issues and execution plans of the different programmes for the year.
- They act as lead planner for seminar, workshop, career counseling sessions, remedial classes, inter-departmental and inter-collegiate exercises, departmental excursions and study tours.
- They departments has library to introduce creative and

benefit of students. Social Science department along with the staff of the college and in collaboration with R traffic rules and help them get their driving license in mass. Computer science department and BBA, organizes students in order to develop their speaking and preventative skills. • They conduct parent-teaching meetin progress of the students is communicated to their guardians. • The head of the department oversee the pap evaluation and mark submission of all external examinations of the department. For other administrative : activities, we have different committees. There is an autonomous cells headed by controller examination and (overseen at the examination related activities, the evaluation process and declaration of result. There in Officer who communication with high authorities and maintains all official records and correspondences of tl Janbhagidari Sameeti responsible for taking decisions regarding different financial issues and disbursement : fund. The specific features ensures participative management in true with our organizational structure

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum development is a process of improving the curriculum. Our college has a committee c (BOS) which uses various approaches in developing the curricula. Its meeting takes place twice following points. 1. Analysis (need analysis, task analysis) 2. Design (objective design) 3. Selc learning topics/teaching methods and appropriate assessment methods) 4. Implementation 5. Review in the curriculum
Teaching and Learning	Teaching Methods The main teaching and learning methods adopted by the college are: • Lectures. and accepted method of imparting education. Especially at undergraduate level, the students : regular classes than study on their own. • Seminars and tutorials. • Independent study. • Labora • Field trips. • Problem-based/enquiry-based learning. • Projects. • E-lea
Examination and Evaluation	The college conducts examinations for the Undergraduate and Post graduate courses regularly. For quarterly and six monthly exams are held as a part of internal assessment and then the annual university level. The science students appear for their final practical examinations along wit Third year, the students have to prepare a project which is assessed and marks are added to th this, the students are assessed on the basis of their performance in field trips, field survey, Post Graduate program is of two years. It is divided into four semesters. For these courses al done and annual exams are conducted in the second and fourth semester. In the fourth semeste:

	<p>project which is assessed and marks are added to the final result. Every semester has the (Comprehensive Evaluation system). Some students prepare a dissertation also. During the final programs, 50 of the evaluators come from jurisdiction of the university and 50 from Sagar. (The Maharaja Chhatrasal Bundelkhand University, Chhatarpur which has six districts under :</p>
<p>Research and Development</p>	<p>The college is a registered Research Centre of the university for eight (08) subjects. About 7 college are registered guides for research. The college had well equipped state-of-the-art lab computer department. The library (including e-library) is well equipped with books, reference material, dictionaries, foreign publications, magazines, research journals, and internet to assist the relevant material. The library is associated to INFLIBNET which is the centre for all research material. Experienced and competent faculty further assists and guides the students to pursue their research. As dynamic and every day, new fields of study are being invented and discovered to bring about speciality. Our college conducts discussions and seminars for the students on current topics of study and that the students are aware of the latest in their field. Also any new development in the profession for vocational training in the college. The college publishes its own Research Journal called 'Sagar' as a platform to the teachers and students to publish their research papers and dissertations.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The college has a huge air conditioned library with a proud collection of books, magazines, reference material along with internet facility, printer and photocopier. The e-library has a vast collection of online magazines and journals, online encyclopaedia and dictionaries and much more to provide a facility to the staff and students to carry on their academic activities. The ICT Department has 100 computer facility, printer and photocopier. All the computers have been installed with antivirus software in all the latest developments in the field of information technology. The infrastructure of the college is a double storied building with 32 classrooms, a few extra rooms, departmental staff rooms, office, reception, toilets, laboratories, canteen, hostel, garden and other facilities needed to run the college. The maintenance of the infrastructure is done regularly.</p>
<p>Human Resource Management</p>	<p>The college provides adequate facilities to the employees to keep them comfortable and happy at work. The working atmosphere. The departmental staff rooms are equipped with good furniture, electrical fittings, water coolers and good toilet facilities for the staff. The staff members get a tea break and lunch break for 15 hours. Various welfare measures are adopted to support them like GIS, EPF and pension. They get reimbursed on producing authentic bills of treatment from any government hospital and Government selected private hospitals and medical colleges. The female staff members get three months maternity leave. All the staff members are entitled for three months advance salary in case of emergency.</p>

	with basis medical kit and two doctors are available on call.
Industry Interaction / Collaboration	The college takes its students to various factories and industries to give them a direct experience involved in the industries. They tour the various divisions of the factory or industry and prepare for the year, the college is visited by many companies to select the students for placement. Experience from various organizations are invited to give lectures and answer to the queries of the students as part of the process.
Admission of Students	The admission of the students is done at the government level on the epravesha portal. The process starts after the results of the 12th standard are declared at the state and central level. The total strength of the college is 12,000 students approximately. Every year, about 5,000 students take admission in the college. The college has reservation quota for SC (16), ST (20), OBC (14), EWS (12), Sports quota (2), and children of employees of Higher Education (2 each).

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning to give office staff to use the e-governance tools in handling of files and documents.
Administration	The college administration is governed by the government rules. The Budget, Cashbook, Service Book, etc. are done online on e-budget, e-cashbook, e-service book, etc. of the government portal. A request is made through email. In case the college needs to purchase any item, the portal GeM (Government e Marketplace) is used. The needed item is searched and a request for requirement is placed. The dealers concerned with those items are contacted.

and the lowest quotation is then selected and the order is placed. The payment is done online developments are done through e-tendering. The procedure of admission is also done online. no table.

Finance and Accounts	Most of the financial transaction including fee payment by the students is done online. The bill the Government Treasury and the payment is made by the Government Treasury through server. All t in the server. Only the amount allotted to the local committee is kept in the bank. All accounts of hard copy as well as soft copy. The soft copy is maintained on Tally. Audit is conducted at Committee, Treasury Committee, Departmental Audit is conducted by the committee from Bhopal, Accountant and above all, these audits are counter checked by the Auditor General of Madhya Prad data of the Cash Book is on Tally, the audit is also done on Tally.
Student Admission and Support	All the admission process is done on the government portal called e-pravesh. Soon after the res declared, the portal is opened and the students can download the admission form. They fill up details of choice of subject and the necessary credentials. The form is submitted online. Th documents is done at various levels and finally the merit list of the deserving candidates is college allotted. This list is also uploaded online. The list of the selected students is relea list, 2nd list and 3rd list. The students then approach the college allotted to them for the fina All payments of admission and the fee are paid online. The payment of scholarships to the studen also done online. All the details pertaining to the admission are given on the e-pravesh portal. portal and submit their application from anywhere.
Examination	All the examinations are conducted offline. But the results of the final examination are declare mark sheets also are provided online. However, the examination fees and other formalities

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which member
2018	Dr Anjali Dubey	MP History Congress Session	Madhaya Pradesh Itihas Pa
2018	Dr Sanjay Khare	MP Sociological Council Session	MP Sociological Counc
2018	Dr. Bhavna Yadav	MP History Congress Session	Madhaya Pradesh Itihas Pa
2018	Dr. Anjana Nema	Soura Art	M H College Jabalpu
2018	Dr. Naveen Gideon	MP History Congress Session	Madhaya Pradesh Itihas Pa

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6.3.2 - Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of (Teachi
2018	Access to INFLIBNET		03/09/2018	08/09/2018	1
2018		IFMS	10/09/2018	15/09/2018	

[View File](#)

[\(https://assessmentonline.naac.gov.in/public/Postacc/Development_training_programmes/9205_Development_training](https://assessmentonline.naac.gov.in/public/Postacc/Development_training_programmes/9205_Development_training)

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Devel

Title of the professional development programme	Number of teachers who attended	From Date
Lab and Web Workshop	3	02/03/2019

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Training_Programmes/9205_Training_Progra](https://assessmentonline.naac.gov.in/public/Postacc/Training_Programmes/9205_Training_Progra)

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	
	20		

6.3.5 - Welfare schemes for

Teaching	Non-teaching
GPF, GIS, Study Leave, Maternity Leave, NPS	GPF, GIS, Maternity Leave

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

External and Internal Audit Govt. Auto. Girls P.G. College of Excellence, Sagar has a mechanism for internal our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the exte certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualifie Accountant General of Madhya Pradesh have been appointed and a team of staff under them do a thorough check vouchers of the transactions that are carried out in each financial year. Likewise an external audit is also way on yearly basis by the experienced Chartered Accountants. The institutional accounts are audited regular statutory audits. So far there have been no major findings or objections. Minor errors of omissions and comm:

the audit team are immediately corrected or rectified and precautionary steps are taken to avoid recurrence of institute regularly follows Internal external financial audit system. Govt. Auto. Girls P.G. College of Exce. Audit Committee for the purpose of coordination with the External and Internal audit process: Audit committee

1. Reviewing and approving audit strategies, policies, programs, and organizational structure, including selecting auditors or outsourced internal audit vendors.
2. Establishing schedules and agendas for regular meetings with auditors.
3. The committee will meet at least four times a year.
4. Supervising the audit function directly and ensuring external auditors are independent and objective in their findings.
5. Working with internal and external auditors to ensure the institution has comprehensive audit coverage to meet the risks and demands posed by its current and planned operations.
6. Providing input into hiring senior internal audit personnel, setting compensation, reviewing annual audit plans/schedules, and evaluating internal audit manager's performance.
7. Retaining auditors who are fully qualified to audit the kinds of activities the institution is currently engaged in.

Functions of Internal Audit

1. Independent and objective evaluation and testing of a institution's internal control system (i.e., operational and administrative controls beyond those associated with financial statement preparation, safeguarding and proper recording of a institution's assets, and
2. Determining compliance with laws, regulations, and the organization's policies and practices.

Functions of External Audit

1. The main responsibility is to verify the financial statements of the company and make all other essential inquiries from the management of the college. It helps to determine the true financial situation and the financial situation, which further provides the basis for managerial decisions.
2. Examine records to find out if there is any misstatement in the college's record because of fraud, error, or embezzlement.
3. Verify the authenticity and credibility of financial statements as the financial statements of the company.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.
Janbhagidari Samiti	3079829

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Funds_or_Grants/9205_Funds_or_Grants\)](https://assessmentonline.naac.gov.in/public/Postacc/Funds_or_Grants/9205_Funds_or_Grants)

6.4.3 - Total corpus fund generated

79080192

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	
	Yes/No	Agency
Academic	Yes	IQAC
Administrative	Yes	IQAC

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

The Parent Teacher Association plays an important role in the functioning of the college. It is a platform for

exchange ideas regarding the progress of children, various social and educational issues and to share the feedback with the institution and the issues faced by the teachers while dealing with the students. Thus, the intervention is aimed at dealing with various issues that affect the academic and psychological life of the students. The Parent Teacher Meeting does the following activities: 1. Takes interest and active participation of the parents in the parent teacher meetings. All members of the PTA encourage the inactive parents to visit the school and discuss the progress of their ward with the teachers. This helps in decision making in the meetings of the Jan Bhagidari Samiti and IQAC as one parent of the PTA represents the school in meetings. The parent puts up the suggestions of the parents regarding the functioning of the college, teaching methods, response, social events which might have an impact on the students, etc and these points are considered in the PTA committee. 3. The parents of the PTA are in touch with the other parents in the society. They get their feedback from them and pass them on to the college authorities who then make a note of the feedbacks and consider them in their future plans. PTA acts as a bridge between the college and the society.

6.5.3 - Development programmes for support staff (at least three)

The college takes care of the well being of the support staff. It offers extra facilities to encourage them and various development programs for the support staff are: 1. Promotion Policy: If any of the support staff learn the post of LDC after some time. If any of the support staff wishes to enhance his or her qualifications, he/she can use the college library for reference. The college teaching staff also extends their help in giving coaching and training to the support staff. 2. The members of the support staff get an annual bonus at the time of Diwali. 3. All the staff are entitled for festival advance.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. Certificate Course of 30 hrs. 2. Books in Library. 3. CCTV Camera installation for Security. 4. Toilets for Building.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

b) Participation in NIRF

c) ISO certification

d) NBA or any other quality audit

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To
2018	Fitness Camp	07/12/2018	04/01/2018	25/01/2018
2018	Plantation	11/07/2018	17/11/2018	17/11/2018
2018	Plantation	11/07/2018	24/11/2018	24/11/2018
2019	Yuva Sansad Manchan	07/12/2018	19/01/2019	19/01/2019
2019	Sadak Surakha Activities Licence	07/12/2018	07/02/2019	18/02/2019

2019	Karate Camp	07/12/2018	12/02/2019	19/03/201
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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To
Lecture on Breast Feeding Week	01/08/2018	01/08/2018
Health Check-up Camp	15/11/2018	15/11/2018
Aids Divas Seminar	01/12/2018	01/12/2018
Lecture on Food Nutrition for Adolescent Girls	05/02/2018	05/02/2018
Balika Divas	24/01/2019	24/01/2019

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

College has very short of space as open area although we have flower beds and flower pots (gamle) for green programme for plantation through NSS, NCC in various places. We have well managed drainage system tl

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Num
Ramp/Rails	Yes	
Rest Rooms	Yes	
Any other similar facility	Yes	

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues ad
2018		1	10/04/2018	1	Health Check-up Camp	Health c
2018		1	06/10/2018	1	Old Age Home Visit	Problems c Coping S

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Inclusion/9205_Inclusion_16156\)](https://assessmentonline.naac.gov.in/public/Postacc/Inclusion/9205_Inclusion_16156)

7.1.5 - Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Hand Book	30/06/2018	The code of conduct is to be followed by Students Discipline Committee is to take control monitoring Code of Conduct for Teachers, is also implemented teachers are expected to asi

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To
Matdata Jagrookta VVPT Machine Demonstration	11/07/2018	11/07/2018
Matdata Jagrookta Relly	29/08/2018	29/08/2018
Matdata Shapath	13/09/2018	13/09/2018
Aapda Prabhandhan Workshop	15/09/2018	15/09/2018
Health Camp	15/11/2018	15/11/2018
Swasthya Bharat Yatra Competition	22/12/2018	22/12/2018
Cashless Transaction Digital Banking	31/12/2018	31/12/2018
One Day Blood Donation Camp	12/01/2019	12/01/2019

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/promotion_activities/9205_promotion_activ\)](https://assessmentonline.naac.gov.in/public/Postacc/promotion_activities/9205_promotion_activ)

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Pool Transportation by Teachers. Plantation out side the Campus. Use of Bicycle by Students. Use of Was

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Skill Development Programme for Students : Being the leading Girls College of Sagar Division. Our vision encom through women empowerment, we tend to achieve a balanced between academic practices and skill development. We abilities in students to make them empower. In this area we have ananged several training course. With the p levels of those already on the labour force being very low, it would be major challenge for Indian to reap its challenge becomes enormous as the recent studies indicate that employers found just about 25 of Indian gradu organized sector the informal sector which comprise 93 of the workforce her no skilling mechanism on duet skill the job. **Skill Development Programme for Organized by Colleges :** 1. Fitness Training 2. Computer Training 3. Fitness Training : Physical activity improve our health and reduces the risk of developing several diseases an term health benefits. Most importantly regular activity can improve quality of life. There is direct relation activity and health. A sedentary life style is usually associated with an increased risk of chronic disease lo

immune health. To prevent this physical activity and movement are extremely important. Fitness of Girls are also a strong and healthy girls can only lead to safe motherhood. Keeping this in mind we have designed 21 fitness local gym trainer was invited to give training like aerobics exercise, yoga and use of various gym equ

This training programme not only enable girls to enjoy fitness and good health but also gain the knowledge skilled for their future career. 2. Computer Training Computers are an integral part of our world, and a coll

In fact, many colleges started requiring students to have computers in the 1990s. Computer skills are impo students may be required to participate in web-enhanced courses, conduct research online and use basic comput online with classmates and the college itself is another reason it is important for college students to have and computer devices have grown to hold key roles in schools, college. Many students acquire basic skills in c to operate a computer. In addition, students learn skills such as sending emails, conducting Internet research documents and creating presentations. These basic computer skills help students achieve success in college v processing and presenting information. Word processing is a basic skill that involves typing and formatting college require you to present information in a word processed report format. It is not only important to gatl but it is also important to present information in a readable and attractive layout. Many instructors give stu or reports specifying margin set-up or line spacing. Knowing how to manipulate word processing software will s when preparing college essay or reports. If student attend online college/classes, you need basic email s assignments. Many college instructors from traditional college also prefer that work is submitted through ema as how to access an email system and inputting your username and password, receiving, reading, composing, and important for college success. Internet research is an essential skill for college students. Many courses textbook to gather in-depth research about a topic. Knowing how to use the Internet to navigate the web is a must understand how to launch a browser before conducting searches. Understanding how to go to a specific w webpage, click on a link and use search engines will help you locate information quickly and easily. Keeping h computer training programme for skill development. 3. Textile Printing Training Our mission is to facilitate development to young women belonging to different socio-economic background and to provide them wide range o: ensure self reliance. Textile design is the process of creating designs and structure for fabrics dyeing and great influence in fashion designing. Installation of Sanitary Napkin Vending Machines Skill Development Progr has successfully installed Sanitary Napkins Vending Machine - 'Freedom Vending Machine' in Girl's Hostel with vending machines were installed to ensure an effective, safe and convenient mode for any time access to sanit to promote safe and hygienic- sanitary practices among women and girls. Whenever any girl in the college would would either have to ask the Faculty in charge or rush to a nearest medical store to purchase a pack of sanita the college said that a social taboo was observed to be attached with sanitary napkins, wherein a majority of go to medicine outlets to buy them. This results in unsafe practices and the use of unhygienic materials dur: This is in line with "Swatch Bharat" scheme as well as the "Beti Bachao" scheme and also in line with maintena the female staff and students. After installation, a small demonstration in English Hindi was given to the fer

Teaching staff. Females from the Housekeeping Security also attended the session. The Demonstration video is awareness and easy accessibility. Using a sanitary napkin vending machine is no rocket science. A girl requires put a Rs. 5 coin in the machine and out comes the sanitary napkin. Dr. Bhavna Yadav NSS Officer said that this will ensure hygienic practices among girl students. It is likely to bring down absenteeism during menstrual infections and promote hygiene.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.heggpgcsag.com> (<http://www.heggpgcsag.com>)

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more

Women empowerment through education and physical fitness in our prime motive. We provide education diversified and Home Science. We have organized 30 days Yoga Camp and 31 Days Karate Camp in two rotation. We have organized college to promote involvement of students in sports activities. Karate camp is organised for women defense. I

women defense, and girls participated with enthusiasm and we repeat the same training programme again

Provide the weblink of the institution

<http://www.heggpgcsag.com> (<http://www.heggpgcsag.com>)

8.Future Plans of Actions for Next Academic Year

The institute has plan to organise seminars of National and International level. Intensive community work i initiated community service at God Gram. All departments of the college will plan certificate course (minimu college will be inspired to be techno friendly they should be well versed on using E-mail, E-books and other consultancy one the part whose which needs more effective planning and implementation. Constructions of new and expedite completion will be monitored. • CCTV for Security. • Water Cooler for Stud

here by declare that all the data entered are true to my knowledge.

ck

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