



# GOVERNMENT (AUTONOMOUS) GIRLS POST GRADUATE COLLEGE OF EXCELLENCE, SAGAR (M.P.)

(NAAC 'A' Grade Accredited)

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## IT CELL ANNUAL REPORT (Session 2022-2023)

The IT Cell at Govt. Autonomous Girls P.G. College of Excellence, Sagar has made significant progress in leveraging technology to enhance teaching, learning, and administrative processes during the year. This report provides an overview of our activities, achievements, and future plans.

### **Introduction:**

The IT Cell of this college came into its independent existence in the session 2016-2017. Prior to this, the IT requirement of the institute was handled by the Computer Application Department of the Institution. At present, it is working under the umbrella of the Examination Department.

### **Goals and Objectives:**

The goals and objectives set by the IT Cell for the year, are aligned with the college's strategic plan. The IT Cell is responsible for reliable IT infrastructure, digital initiatives, and professional development opportunities.



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## IT Infrastructure and Services:

The IT infrastructure available within the institution, includes hardware, software, network infrastructure, and support services. Regular upgradation of the IT services is taken care of. The institution has IT integration policy exists for the smooth running of the IT Cell. All the examination procedures are handled by the IT Cell.

## Digital Initiatives:

Several digital initiatives were implemented by the IT Cell to enhance teaching, learning, research, examination, and administrative processes.

- ❖ Online student profile was generated.
- ❖ Online examination form.
- ❖ Online attestation form could be generated
- ❖ Admit Cards could be downloaded online

The IT cell has two programmers who effortlessly manage the IT requirement of the Institution. Most of the working software is indigenously developed by the IT Cell.

The Institutional website is designed, developed and managed by the IT cell.

## Data Security and Privacy:

IT Cell ensures data security, privacy, and compliance with relevant regulations so as to avoid any breach of security. Responsible use of IT resources is promoted during various meetings.



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IT Cell helps in the execution of the college's academic and administrative functions.

## **Future Plans and Recommendations:**

The IT Cell's future plans and recommendations are for improving IT infrastructure, services, and digital initiatives. The IT cell will look for initiatives for a robust examination management system with IT integration.

The IT Cell works in view of the Digital India Mission and supports the institution's mission and vision for technology enhancement. The IT Cell expresses its gratitude to its team members, stakeholders, and contributors who supported the IT Cell in its efforts.

(Dr. R.S. Verma)  
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Controller of Examination