



GOVERNMENT (AUTONOMOUS) GIRLS POST GRADUATE COLLEGE OF EXCELLENCE, SAGAR (M.P.)

(NAAC 'A' Grade Accredited)

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CRITERION - VII

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1

Institutional Values and Social Responsibilities



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Ref. No.

Sagar, Date 01/08/2024

DECLARATION

The information, reports, true copies of the supporting documents, numerical data etc. furnished in this file are verified and found correct.

Dr. Anand Tiwari
Principal



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Sagar, Dated : 04-07-2018

NOTICE

A 'Code of Conduct Monitoring Committee' has been appointed for the session 2018-19. The committee includes the following members. A meeting in this regard will be held on 7th July 2018, at 4:00 PM in the principal's chamber. All the members of the committee are requested to be present in the meeting,

- Dr. Alok Sahai (Convener)
- Dr. Dr. Naveen Gideon (Member)
- Dr. Pratima Khare (Member)
- Dr. Deepa Khatik (Member)
- Dr. Bhawana Yadav (Member)


Principal
Govt. (Aut.) G.P.G. College of Excellence, Sagar



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Sagar, Dated : 08-07-2019

NOTICE

A 'Code of Conduct Monitoring Committee' has been appointed for the session 2019-20. The committee includes the following members. A meeting in this regard will be held on 12th July 2019, at 4:00 PM in the principal's chamber. All the members of the committee are requested to be present in the meeting,

- Dr. Alok Sahai (Convener)
- Dr. Dr. Naveen Gideon (Member)
- Dr. Pratima Khare (Member)
- Dr. Deepa Khatik (Member)
- Dr. Bhawana Yadav (Member)


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Sagar, Dated : 15-07-2020

NOTICE

A 'Code of Conduct Monitoring Committee' has been appointed for the session 2020-21. The committee includes the following members. A meeting in this regard will be held on 18th July 2020, at 4:30 PM in the principal's chamber. All the members of the committee are requested to be present in the meeting,

Dr. Naveen Gideon (Convener)

Dr. Anjana Nema (Member)

Dr. Sanjay Khare (Member)

Dr. Monika Hardikar (Member)

Dr. Bhawana Yadav (Member)


Dr. B. D. Ahirwar
Principal
Govt P.G. Girls College
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Sagar, Dated : 10-07-2021

NOTICE

A 'Code of Conduct Monitoring Committee' has been appointed for the session 2021-22. The committee includes the following members. A meeting in this regard will be held on 13th July 2021, at 5:00 PM in the principal's chamber. All the members of the committee are requested to be present in the meeting,

Dr. Naveen Gideon (Convener)

Dr. Anjana Nema (Member)

Dr. Sanjay Khare (Member)

Dr. Monika Hardikar (Member)

Dr. Bhawana Yadav (Member)


Dr. B. D. Ahirwar
Principal
Govt. Post Graduate College
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Sagar, Dated : 15-07-2023

NOTICE

A 'Code of Conduct Monitoring Committee' has been appointed for the session 2023-24. The committee includes the following members. A meeting in this regard will be held on 16th July 2023, at 5:00 PM in the principal's chamber. All the members of the committee are requested to be present in the meeting,

1. Dr. Naveen Gideon (Convener)
2. Dr. Anjana Nema (Member)
3. Dr. Sanjay Khare (Member)
4. Dr. Monika Hardikar (Member)
5. Dr. S.N. Chadar (Member)
6. Dr. Gulab Devi (Member)


Dr. Anand Tiwari
Principal
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Sagar Dated 7-7-2018

Minutes of the meeting of Code of Conduct monitoring Committee

Session 2018-19

A meeting of the committee for the 'Code of Conduct' is held on date 7th July 2018, at 04:00 PM at the principal's chamber. All the members of the committee were present. Following instructions were given to all the students and faculty of the department -

- All the teachers and students will require adherence to the highest principles of ethical conduct.
- Students should report to the class on time.
- All the students must wear ID cards compulsorily.
- During free hours, students are advised to use the library.
- The use of mobile phones is strictly prohibited in the college campus.
- Teachers and Students should handle the furniture, electrical instruments and other properties with care.
- Teachers and Students should maintain honesty, integrity, and fairness in all activities.
- Students should not indulge in ragging activities. If any student is found indulging in ragging, the student will be strictly punished or even rusticated from the college.


Dr. Alok Sahai (Convener)

Dr. Naveen Gideon (Member)

Dr. Pratima Khare (Member)

Dr. Deepa Khatik (Member)

Dr. Bhawana Yadav (Member)


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Sagar Dated 8-7-2019


Minutes of the meeting of Code of Conduct monitoring Committee

Session 2019-20

A meeting of the committee for the 'Code of Conduct' is held on date 12th July 2019, at 04:00 PM at the principal's chamber. All the members of the committee were present. Following instructions were given to all the students and faculty of the department -

- All the teachers and students will require adherence to the highest principles of ethical conduct.
- Students should report to the class on time.
- All the students must wear ID cards compulsorily.
- During free hours, students are advised to use the library.
- The use of mobile phones is strictly prohibited on the college campus.
- Teachers and Students should handle the furniture, electrical instruments and other properties with care.
- Teachers and Students should maintain honesty, integrity, and fairness in all activities.
- Students should not indulge in ragging activities. If any student is found indulging in ragging, the student will be strictly punished or even rusticated from the college.

Dr. Alok Sahai (Convener)
Dr. Dr. Naveen Gideon (Member)
Dr. Pratima Khare (Member)
Dr. Deepa Khatik (Member)
Dr. Bhawana Yadav (Member)


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Sagar Dated 18-7-2020

Minutes of the meeting of Code of Conduct monitoring Committee

Session 2020-21

There is a dire need to enforce some discipline, strategy in relation to the stakeholders in an educational institution/organization. Therefore, in order to run an institution/organization not only smoothly but also effectively and efficiently, it becomes very necessary to have discipline in practice.

- All officers should be fair and impartial towards the stakeholders.
- The spirit of welfare must be propagated with all classes and mutual support and co-operation must be built up among them.
- Work should be done to promote academic and research activities among teachers and scholars with a focus on maximum active participation of students in extension activities.
- The ethos of the college should be maintained.
- Responsible for maintaining discipline for a healthy academic environment in the institute.
- He should safeguard the collective interest of the different sections of the institutions to ensure their best performance in the interest of the college as a whole.
- It should provide social justice to all stakeholders regardless of caste, creed, religion, gender etc. within the framework of the national constitution.



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- Since the principal has been entrusted with the exercise of financial powers, he must discharge his duties honestly, prudently and faithfully and ensure that financial records are maintained properly.
- The principal must ensure equality of opportunity and responsibility for each staff member to ensure a non-discriminatory system.


Dr. Naveen Gideon (Convener)

Dr. Anjana Nema (Member)

Dr. Sanjay Khare (Member)

Dr. Monika Hardikar (Member)

Dr. Bhawana Yadav (Member)


Dr. B.N.D. Ahirwar
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Sagar, Dated : 13-07-2021

Minutes of the meeting of Code of Conduct monitoring Committee

Session 2021-22

Today, on 13th July 2021, a meeting has been organized for the code of conduct in the presence of the principal and committee members. The following instructions were given -

- A lecture on the code of conduct should be organized for all the staff members.
- All government employees will be present in the college on time.
- Every employee of the college has to follow all the rules of decided and ordered by the higher education government and the institution.
- The student is bound to strictly follow the disciplinary rules and regulations of the institute.
- Any student indulging in any act of indiscipline or misbehavior will be liable for strict disciplinary action.
- Students are prohibited from indulging in anti-national, anti-social, communal, immoral, or political expression/activities within the campus.
- Shall be punished for any damage caused to the institutional property whether negligently or intentionally and shall also be liable for monetary compensation for the damage.
- Students are strictly prohibited to park their vehicles in campus.
- Every student must ensure to wear and display the Uniform and I-card in the college premises.



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- If the student loses the I-Card, it should be reported to the Administrative Office immediately.
- Students should wear clean uniform every day.
- Students should ensure regular attendance.
- Information should be given to follow the Covid-19 protocol

The student has to follow the schedule for her submission (assignment, journal, tutorial work, project etc.) as decided by the respective teachers.

The student is expected to be honest and sincere in all academic activities and with all stakeholders.

Students will have to take an undertaking from their guardians to participate in all academic tours or industrial tours and to maintain discipline during the same.

Students should switch off their mobile phones in class, laboratory, library etc.

Students are prohibited from using the staff washroom.

Students must ensure the cleanliness of the college premises and use dustbins for the disposal of waste.

Students must ensure to switch off lights and fans when not in use.


Dr. Naveen Gideon (Convener)

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Sagar, Dated : 16-07-2023

Minutes of the meeting of Code of Conduct monitoring Committee

Session 2023-24

Today, on 16th July 2023, a meeting has been organized for the code of conduct in the presence of the principal and committee members. The following instructions were given -

- A lecture on the code of conduct should be organized for all the staff members.
- All government employees will be present in the college on time.
- Every employee of the college has to follow all the rules of decided and ordered by the higher education government and the institution.
- The student is bound to strictly follow the disciplinary rules and regulations of the institute.
- Any student indulging in any act of indiscipline or misbehavior will be liable for strict disciplinary action.
- Students are prohibited from indulging in anti-national, anti-social, communal, immoral, or political expression/activities within the campus.
- Shall be punished for any damage caused to the institutional property whether negligently or intentionally and shall also be liable for monetary compensation for the damage.
- Students are strictly prohibited to park their vehicles in campus.
- Every student must ensure to wear and display the Uniform and I-card in the college premises.
- If the student loses the I-Card, it should be reported to the Administrative Office immediately.



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- Students should wear clean uniform daily.
- Students should ensure regular attendance.

The student has to follow the schedule for her submission (assignment, journal, tutorial work, project etc.) as decided by the respective teachers.

The student is expected to be honest and sincere in all academic activities and with all stakeholders.

Students will have to take an undertaking from their guardians to participate in all academic tours or industrial tours and to maintain discipline during the same.

Students should switch off their mobile phones in class, laboratory, library etc.

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